

Attendees: Meredith Farruk, Star Faruque, Maria Islam, Juditha Ohlmacher, Melanie Rubenstein, and Lori Walsh

The meeting was called into order at 5:10 p.m.

Ø Field or awnings: The ISD recommended to the DAWC that they use all the space under their awnings, rather than the field as there would be a much lower expense with no need for shamianas or fans. A vote was taken to hold the event under the ISD awnings. The "Ayes" carried unanimously.

Ø Presentation of the Event Managers:

§ Juditha presented budget quotes and her impressions of the two event managers she and Lori had worked with, Creatas and Windmill.

§ Star the quote and her impressions of the event managers she had worked with, Trilogy (360 Degrees).

§ All three presented more or less similar quotes and all were considered reputable. It was discussed how best to make a determination. Finally it was suggested that whoever would want the DAWC the most as a client would be the best to go with. That is, which one would give DAWC its best people and attention. All present felt that Star's contact, being a friend, would give DAWC that extra special attention we needed as a small client.

§ The vote was taken to choose Trilogy (360 Degrees) as our Event Manager. The "Ayes" carried unanimously.

Ø Next Meeting:

§ Next Meeting was not decided upon. Members will be informed by email.

Meeting adjourned at 5:50 p.m.

Respectfully Submitted,

Juditha Ohlmacher
Secretary