

Attendees: Ratna Cary, Meredith Farruk, Star Faruque, Lori Walsh Imdad, Maria Islam, Rima Khan, Maria Manzie (CLO), Sharlene Meisner, Juditha Ohlmacher, Melanie Rubenstein, and Teri Selmser (ARA).

- Ø Fall Tea Food: Food will not be ordered until about 1 week before the Fall Tea.
- Ø Fall Tea Entertainment: The jazz trio who played at last year's Spring Tea is not feasible as they are asking for Tk. 15,000 for the gig. Alternatives were suggested, including the AIS/D music students. Sharlene volunteered to contact the AIS/D Choral director for students to sing or play the piano.
- Ø Fall Tea Invitations: are ready and were distributed by Maria I. Maria M. agreed to give out to Embassy personnel and let Juditha know who received. Teri agreed to take another 40 for distribution to ARA members. Juditha will distribute the rest to old members or others on her mailing list. Juditha will email electronic version of invitation to Maria M for the Jute.
- Ø Fall Tea Preparations:
 - § All board members must prepare a small (1 line) intro about who they are, and what Activities they are involved in.
 - § Lori suggested giving certificates to the Honorary Members at the Tea-all agreed.
 - § Ratna asked whether there was any need to give a Treasurer's report at the Tea but it was said that this was not needed.
 - § Ratna will bring all her banners as well as the name tags. Maria I. suggested bringing clipboards.
 - § Maria M. will put in an order for 2 tables w/table cloths, 50 chairs, and 1 podium.
 - § Maria I. asked Melanie to secure 6 tubes of frozen Hawaiian Punch.
 - § Rima suggested securing 4-5 bearers from Embassy's staff to help with serving tea. Maria M. agreed to look into. It was mentioned that we must remember to tip them but how much was not decided upon.
- Ø Halloween Party: Teri confirmed that the ARA would be available on October 28 for the DAWC Halloween Party. This date is now set.
- Ø Rickshaw Caroling: A discussion regarding the caroling procedures ensued. It was to begin and end at the ARA, which meant that the ARA had to be involved. Rima discussed some particulars of the payment policy to the rickshaw-wallahs, bonfire, marshmallow roasting, etc, wanting to make sure that it was better coordinated than in the past. She volunteered to head up the Rickshaw Caroling this year.
- Ø Last Year's Files: A discussion ensued regarding whether there was any available information about such specifics from last year. Juditha mentioned that last year's president Caroline was going to do such a thing but whether it had happened she did not know. It was suggested that there should still be something in the files that were passed to Lori. Meredith agreed to help Lori look through the files and gather this information.
- Ø Winter Holiday Party: Maria M. informed all gathered that the Ambassador would not have a Christmas party this year, rather it would be a Holiday Party. The Embassy did not especially consider past traditions (such as the DAWC Caroling) when making their plans. Many board members felt that the Caroling was a tradition that was shared by Americans of all faiths and by having it at the Ambassador's residence fostered a sense of community. Maria suggested that the DAWC:
 - § Contact the Ambassador directly to find out her feelings on having caroling at the same time as the Holiday Party. Lori initiated this immediately.

§ Think of our Plan B: 1) have caroling which is specifically more inclusive of other faiths/secular ideals, or 2) shifting the Christmas Caroling to another venue. It was agreed to hold off final decisions until Lori had spoken with the Ambassador.

Ø Winter Bazar Partners: Ratna has contacted the UNWA (United Nations Women's Association) who is interested in partnering with DAWC for the Bazar. Past difficult experiences with the BWA were aired and it was definitively agreed to not work with them this year. Rima voiced that it should be as unlike the BWA's in terms of higher quality items and a more intimate feel.

Ø Winter Bazar Venue: Teri reiterated that the ARA would not be appropriate because of 1) security and 2) no raffle tickets (gambling) allowed. Both the AIS/D field and the French International School field were suggested. Both were thought to be too big to be intimate, but the entire field need not be used. Additionally, it was felt that the gambling issue could be gotten around by instead issuing door prizes. Sylvia Bieniek is the AIS/D contact this year, and should be contacted regarding using the field.

Ø Winter Bazar Date: It was provisionally agreed to hold the Winter Bazar on December 8, 2006, contingent on venue availability.

Ø Winter Bazar Committee: The following members volunteered to be on the Winter Bazar Committee this year:

Ratna Cary	Meredith Farruk
Rima Khan	Lori Walsh Imdad
Maria Islam	Sharlene Meisner

Ø Yellow Pages: Maria I. emphasized that we must have a final count of the remaining Yellow Pages and that all remaining monies must be collected from any vendors. She mentioned both Sallie Ann and Kamranga as holding Yellow Pages monies. Ratna and Lori volunteered to follow up on collection. Juditha said that 150 Yellow Pages were remaining in DAWC possession, not including those recently given to Sallie Ann. Maria I. suggested waiting a bit longer before doing another reprint so that it will be more cost-effective. She also stressed that we only have Tk. 1,45,000 in the bank.

Ø Standard Chartered Authorization: Ratna composed a letter to transfer authorization to herself and Lori. It was agreed that Maria I., as former treasurer, would sign it. Lori would give Ratna some letterhead on which to print the letter. Juditha provided a signed copy of last meeting's minutes to Ratna for inclusion with the letter.

Ø Mardi Gras: It was agreed that this year's major Spring fund raiser will be a Mardi Gras party. It was felt that the actual date of Mardi Gras, February 20, was too close to Valentines and in general too early in the year. All agreed on Friday, March 2, 2007, as the date. Teri agreed to book that space with the ARA.

Ø Next Meeting: No other meeting was scheduled at this time. The meeting was adjourned.

Respectfully Submitted,

Juditha Ohlmacher
Secretary